

~~CONFIDENTIAL~~

29 NOV 1960

25X1A9a

SUBJECT: Observation of Messrs. [REDACTED]

25X1A9a

Last summer [REDACTED] and I met with [REDACTED] and his

25X1A9a

Area Training Staff to discuss the OTR Educational Specialists' services and assistance. It was agreed that as a prelude to further planning

each Area Instructor should be observed by one of us [REDACTED]

25X1A9a

25X1A9a

In recent weeks I have observed Messrs. [REDACTED] and

25X1A9a

25X1A9a

[REDACTED] for about two and a half hours each. [REDACTED] joined

25X1A9a

25X1A9a

me in observing [REDACTED] Following is the schedule of observations:

a. [REDACTED]

b. [REDACTED]

c. [REDACTED]

25X1A9a

Based on my brief observations, I was very favorably impressed with the overall performance of each instructor. The instructors demonstrated a wealth of knowledge of their respective subject areas, and the blocks of instruction which I observed were well balanced, consisting principally of lectures, discussions, slides, and films. In addition to the narrated slides and films, other excellent illustrative material included instructional points and diagrams drawn on the blackboard, pictures, maps, flags, news items, and handouts of several types. Each instructor elicited student participation through

Document No. 9 questions/answers and the discussions were employee oriented in

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA Approved For Release 2001/07/24 : CIA-RDP63-00309A000100040016-5

Date: 060278 By: 025

~~CONFIDENTIAL~~

~~CIA INTERNAL USE ONLY~~

CONFIDENTIAL

that doing a better professional job overseas and better adjustment to foreign peoples and surroundings were emphasized. The instructors seemed to be enthusiastic and very eager to get the maximum amount of material across in the limited amount of time.

It seems proper to mention certain characteristics of each instructor which most impressed me: [REDACTED] is a thorough, interesting lecturer who personalizes his lectures and slide narrations with pertinent examples from his own experience. Mr.

25X1A9a

25X1A9a

[REDACTED] covers a wide range of material, rather rapidly, and evokes considerable student participation through questions and answers.

25X1A9a

[REDACTED] is adept at fixing his main points with free-hand diagrams and other illustrative material; his animated manner of presentation and thought-provoking questions keep student attention and interest high.

The vast amount of material which is presented to each group in a very limited time gives me the feeling that maybe too much is being attempted, especially in the one-day AAO's. Two of the groups I observed were flooded with information--all excellent material--including facts on Area history, geography, government, religion, economics, social customs, culture, etc. 'Tis said, "The mind can absorb only so much as the seat can endure." I am aware

CONFIDENTIAL

~~CIA INTERNAL USE ONLY~~

~~CONFIDENTIAL~~

that in orientation sessions, the trainees often are exposed to more than they have time to integrate, but I believe there is real danger of "snowing" people with good information. Unfortunately, the trainees seemed to have little prior area knowledge; consequently, spontaneous, fruitful discussion was limited. Despite this, the instructors kept trying to stimulate the free exchange of information and ideas.

In view of the above, it would seem highly desirable, from an educational standpoint, to extend the AAO training time of the brief (one and two day) orientations and also provide more advance study material. Thus, the tempo now maintained in the one and two day AAO presentations could be reduced and more of the information likely would sink in or be integrated. If operational considerations threatened to preclude increasing the time allotted to AAO training, more adequate pre-planning by operating offices would be required. In case an emergency demanded a two-day orientation, some time should, if possible, elapse between the two training days; thus, the intervening period would permit Area background study by the students. In any event, I feel that definite advance reading assignments should be a part of every AAO.

Returning to the subject of Educational Specialist assistance for Area Instructors, I believe the experience and general competence of Messrs. [REDACTED] obviate a "basic" 40-hour Instructor Training Course. However, each instructor has expressed interest in some training workshop sessions. The latter proposal has been discussed

3
~~CONFIDENTIAL~~
CIA INTERNAL USE ONLY

~~CIA INTERNAL USE ONLY~~

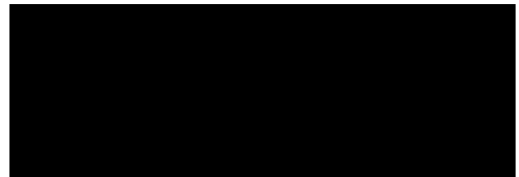
CONFIDENTIAL

25X1A9a

twice with [REDACTED] Consequently, a Training Aids Workshop session for the three instructors has been planned for 21 December 1960. This initial session will be chaired by [REDACTED] and subsequent workshop sessions are anticipated.

25X1A9a

25X1A9a



CONFIDENTIAL

~~CIA INTERNAL USE ONLY~~